Unity of Central Minnesota Board of Directors

# Meeting Minutes

# January 10, 2023

## Opening

A meeting of the Unity of Central Minnesota Board of Directors was called to order at 4:00 pm January 10, 2023 by President Carol Laudenbach, on Zoom. After a prayer by Terri, the Board Pledge was read.

## Present

Terri Duncan, Susan Holmen, Carol Laudenbach, and Sue O’Hara were present. Cristina Seaborn was absent. Rebecca Marie resigned through a letter to the Board, effectively immediately.

**Secretary’s Report**

Susan has sent all outstanding Minutes through email, and all are approved. The report is accepted.

**Center Director**

Interviews are completed and the interviewing team’s recommendation is Angela Trulson. She will have access to a background check through her adoption search, but it is not available yet. Carol proposes that we offer her the job, contingent on the background check coming back with no issues (if there are, it would be immediate termination). A motion is made and seconded. After discussion the motion to hire Angie passed with a starting date of 1/17/23.

Carol will call Angie to make the offer, at $25.00 for now. They will discuss her plans for office hours along with distance work. Carol will start orienting her and will supervise her. Susan will also be available to her to discuss Cheryl’s supervision, work and expectations, as well as documentation Susan has accumulated as secretary.

Her orientation will be documented by all participants, and will reflect priorities, her supervision of Cheryl and Ellen, learning financial procedures, coordinating Sunday services, etc.

**Annual Meeting**

Financial Report and Budget

Carol reports that Sanda Lang is willing to help get financial reports and the 2023 Budget done for the Annual Meeting (1/22/23). It will include actual numbers for 2022 and projections for 2023. There are a number of errors in the reports so Sanda will work with Ellen tomorrow to sort through those. Susan will join them as Board representative.

We reviewed the Budget and Carol explained it. She will talk to Sanda to finalize things for the Annual Meeting. We are not doing a Power Point but copies of the Revenue page, Expense page, Balance Sheet and Assumptions will be printed and distributed.

Voting and Nominees

We all agree to have a sign-up sheet where all can “affirm their membership (annually),” the week before and the day of the meeting. It will get basic contact data and allow them to sign showing their intention/commitment to be a member of UCM. We agree to say that “If you are a member in your heart, you are a member,” bringing grace in after a tumultuous and confusing few years. This gives them the privilege to vote at the meeting. Susan will create this and Sue will bring clipboards.

There are two three-year open positions and Merry Jo DeMarais, Lead, and Wendy Hennes, the Nominating Committee, will announce the candidates, who are Dan Haskamp and Al Neff. Sue O’Hara offered to take the two-year position made open by Rebecca’s decision to leave and President Carol appointed her to same.

Accomplishments

It is agreed that each Board member will share different gratitudes and accomplishments of the year. We discussed who will say what.

Things to think about for 2023 include a Volunteer Appreciation event, and spiritual/pastoral care for our community.

## Next Meeting

The next meeting is planned for Tuesday, 1/24 **at 4:00 pm** on Zoom. That is subject to change.

## Adjournment

Terri shared a prayer and Carol adjourned the meeting at 6:07 pm.

Minutes respectfully submitted by: Susan Holmen

Approved by: Board