**Monthly Board Meeting Minutes**

**February 15, 2024**

**Meeting called to order at 5:30 pm**

**Present:** Board Members: Terri Duncan, Carol Laudenbach, Sue O’Hara, Dan Haskamp, Al Neff, Barb Hamilton; Director: Angie Trulson

**Meeting Documents:** Director’s report, Gratitude campaign, January meeting minutes, Leadership Team Process Guide, link to USC of Spokane strategic planning and Spiritual Co-op details

**Opening Prayer:** Carol

**Pledge:** attendees

**Election of Officers**

* Carol Laudenbach, President; Sue O’Hara, Vice-president; Dan Haskamp, Treasurer; Barb Hamilton, Secretary. All unanimously approved

**Official reports requiring acceptance**

* Previous month meeting minutes: Motion to Accept – Sue, 2nd by Dan. Approved
* Treasurer report & financial statement(s) – No report this month

**Executive Session**

* Confidential matter
* Director annual review – 2 PM Feb 18, 2024

**Director Report discussion**

* Vendor 1099’s, and congregant charitable contribution statements were distributed by Jan. 31, 2024.
* Angierequested when the Board would like the next Spiritual Co-op session, it was decided fall would be a good time.
* The leadership team discussed a plan for assembling and distributing a congregant directory in the weeks ahead. Office staff will implement this.

**Unfinished Business**

* Leadership team logistics: Angie reviewed procedural information for the leadership team on calendar, documents, and schedule.

**New business**

* Leadership team development
	+ Gratitude Campaign: Angie introduced a plan for the Board to consider for the next step to engage congregants following the roll-out last year of the Spiritual Co-op initiative. If implemented, the members of the Board would present a section of the plan at the Sunday Service.
* Comprehensive Strategic Plan:
	+ Sue introduced a plan written by Dr. Gary Simmons, author of the “I of the Storm” and Minister of the Unity Spiritual Center of Spokane, WA for the Board to consider for our strategic growth plan.
* It was agreed that more time is needed to review these 2 items before a decision can be made. We will meet for a working meeting on Thursday, March 14 from 5:30-7 pm. Please review the handouts and go to the link to view Dr. Simmons’ videos.

**Meeting adjourned at 7:13 pm**

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| **Action Items**Director’s Annual Review | **Owner(s)**Carol, All | **Deadline**2/18/24 @2pm | **Status**Completed  |
| Send minutes template | Sue | 2/18/24 | Completed |
| Working mtg agenda | Carol  | 3/14/24 | In progress |
| Review links in Dr Simmons’Mission Centric Ministry: 12 MinNew Funding Model: 80 Min (3 videos) SpiritualCooperative: 20 Minhttps://www.drgarysimmons.com/what-is-mission-centric-ministry/ | All | 3/24/24 | In progress |
| Congregant Directory  | Angie & Cheryl | 3/31/24 | In progress  |
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**Next Board meetings**

**March 14**: Working Session (closed meeting)

**March 21**: Regularly scheduled Board Meeting

Respectfully submitted,

Barb Hamilton, Secretary

2/26/2024