Unity of Central Minnesota Board of Directors

# Meeting Minutes

# July 12, 2022

## Opening

The working meeting of the Unity of Central Minnesota Board of Directors was called to order at 4:30 pm July 12, 2022 by President Carol Laudenbach. It was a hybrid meeting, both on Zoom and in person. After a prayer by Rev. Jim, the Board Pledge was read.

## Present

Present were Terri Duncan, Susan Holmen, Carol Laudenbach, Mary Paulson, and Rev. Jim Ernstsen. Cristina Seaborn was absent.

**Purpose of Meeting**

The purpose of this meeting was twofold; to confirm a plan for the phone call campaign and other events, and to have Board members (without Rev. Jim) discuss the Minister evaluation survey results and plan for his evaluation.

**Sunday Congregation-Led Service and Unity Social**

Susan and Cristina have planned the congregation-led service for Sunday, 7/24. The Unity social (potluck picnic at a park) is tentatively scheduled for August 14 and Terri Duncan and Rebecca Marie are working on that.

**Phone Call Campaign**

The phone call campaign will move forward with all Board members, Mike O’Hara and Wayne Smith making calls. A script will be created to guide the conversation, with the main purposes of connecting with them, inviting them back, and inquiring what might be needed to bring them back. Replies will be documented for review and permission to share it will be requested. Susan will create the lists and script, and all are requested to have the calls done by Friday, 7/22.

**Town Hall Meeting**

A Town Hall will be held on August 31st after Sunday service. We will plan to Zoom the meeting as well. All Board members are expected to attend and participate, sitting at the front, as representatives of the community. Carol will be the moderator and will work on the format. It is agreed that it will be kept to one hour long.

One of the questions that arose is, “What is a Town Hall?” We also discussed what a Town Hall is not. Generally, we want the community to have a chance to voice their feelings, concerns and ideas. We will answer questions, but it will not be a dialogue or debate. We will also not problem-solve at that time or allow blaming and shaming. If asked directly about certain decisions or actions, the response can be to share one’s own perspective, acknowledge not knowing the answer, and/or explain reasoning briefly.

An introduction is suggested to explain the Board’s role in it, and possibly to share some basic information through an opening statement. This could relate to our financial position and the process of finding a permanent space. We will leave it open for the community to bring up topics of concern. As moderator and President, Carol will respond to questions, but can call on anyone else to provide further information or answers, and we can add comments as appropriate. The most important role of the Board panel is to **listen**.

**Minister Evaluation Preparation**

Rev. Jim left the meeting, and the Board members discussed the results of the minister evaluation survey and personal perspectives of his performance over the last two years. Areas of significance were identified, and a plan was made for Carol to share survey results with Jim, and for Carol and Susan to do the evaluation interview, as specified in the policy. This will be scheduled in the next two weeks.

## Next Meeting

The next Regular Board Meeting is on Tuesday, **July 26 at 4:30** at the office and on Zoom.

## Adjournment

Carol adjourned the meeting at 6:30 pm.

Minutes respectfully submitted by: Susan Holmen

Approved by: Board